

CURRICULA OUTLINE

LTI's Allied Health curricula are presented in seven modules. The day program is 27 weeks in length with classes held on Monday through Friday from 9:00 a.m. to 2:00 p.m. The evening program is 37 weeks in length with classes held on Monday through Thursday from 6:00 p.m. to 10:20 p.m.

Course Code	Course Name	Lecture Clock Hours	Lab Clock Hours	Extern Clock Hours	Total Clock Hours	Quarter Credit Hours
MED-1	Medical Terminology, Anatomy & Physiology I	40	0	0	40	4
MED-2	Medical Terminology, Anatomy & Physiology II	40	0	0	40	4
HRC-1	Human Relations & Communications	40	0	0	40	4
MED-3	Medical Terminology, Anatomy & Physiology III	40	0	0	40	4
ITC-1	Introduction to Basic Computers	0	40	0	40	2
MSFT	Microsoft Office	0	40	0	40	2
MOA -1	Introduction to Medical Office Administration	40	0	0	40	4
HCP-1	Health Insurance and Claims Processing	40	0	0	40	4
HMLE-1	HIPAA, Medical Law and Ethics	20	0	0	20	2
MED-4	Medical Terminology, Anatomy & Physiology IV	20	0	0	20	2
Medical Assisting Concentration						
CLIN-1	Basic Clinical Procedures	0	40	0	40	2
PHLE-1	Phlebotomy	0	40	0	40	2
URIN-1	Micro Urinalysis	0	40	0	40	2
Medical Billing and Coding Concentration						
PBC-4	Physician Based Coding	20	20	0	40	3
UBP04	Universal Bill-04 Processing	20	20	0	40	3
MBS-2	Medical Billing Software - Medisoft	20	20	0	40	3
Medical Office Administration Concentration						
MBC-1	Introduction to Billing & Coding (Electronic)	20	20	0	40	3
MBC-2	Medical Billing & Coding I & II	20	20	0	40	3
MBS-1	Medical Billing Software - Medisoft	20	20	0	40	3
CPR-1	CPR/First Aid/OSHA Universal Precautions	0	20	0	20	1
CPD	Career Planning and Development	40	0	0	40	4
CSR-1	Comprehensive Skills Review & Exam	20	0	0	20	2
EXT-1	Externship	0	0	160	160	5
MEDICAL ASSISTANT		340	220	160	720	50
MEDICAL BILLING & CODING		400	160	160	720	53
MEDICAL OFFICE ADMINISTRATION		400	160	160	720	53